पूर्व तट रेलवे /EAST COAST RAILWAY

Office of the Pr. Chief Commercial Manager 1st Floor, North Block, Rail Sadan Bhubaneswar – 751017

Commercial Circular No.215 (GC)/Parcel/2025

Date: 30.06.2025

Sub: "Implementation of online indenting of Parcel Vans"

Ref:- (i)Railway Board's letter No.2024/TC(FM)/11/11 dtd.26.06.2025

(ii)Dy.CAO/PIS/Northern Railway's letter No.CAO/PIS/93/PMS/Phase-I,II,III/ Rollout issues/IR/2014/Part-I dtd.20.05.2025(This office Commercial Circular No.170(GC)/Parcel/2025 dtd.23.05.2025)

(iii)GM(PMS)/CRIS's letters No.CRIS/HQ/PRJT/69/2025-PMS dtd.24.06.2025 & 16.05.2025

Enclosed please find herewith a copy of the Railway Board's letter No.2024/TC(FM)/11/11 dtd.26.06.2025 regarding "Implementation of online indenting of Parcel Vans", which is self-explanatory for information and necessary action.

All concerned to note and act accordingly.

Authority: Railway Board's letter No. 2024/TC(FM)/11/11 dtd.26.06,2025

Encl: As above (29 pages)

(G.R.Nayak)
Asst. Commercial Manager (FS)

For Pr.Chief Commercial Manager

Dt. 30.06.2025

No.CCM/457/PMS/10/Pt.IV

Copy to:-

All SMs/Goods Supervisors/ Comml. Supervisors/Siding clerks/Booking Clerk in charges/Parcel Clerk/ weigh Bridge clerks/City Booking Agencies.

Copy for information and necessary action to the:-

PCOM, PFA, CFTM,SDGM,FA & CAO(T),Chairman/RCT, Dy CVO(T), DY CCO, Dy COM(FOIS),PO/RCT, Audit Officer/ECOR/BBS. Rates Section/CCM/ECoR/BBS, DRM/KUR, WAT& SBP/ECoR, Sr DOM/KUR,WAT,SBP/ECoR, Sr DCM/KUR,WAT,SBP/ECoR, Traffic Manager/Visakhapatnam Port trust (VZP), Paradeep Port Trust/PRDP.

(G.R.Nayak)

Asst. Commercial Manager (FS) For Pr.Chief Commercial Manager 2025/TC(FM)/11/07 I/3129013/2025

भारत सरकार/ GOVERNMENT OF INDIA रेल मंत्रालय/ MINISTRY OF RAILWAYS (रेलवे बोर्ड / RAILWAY BOARD)

No. 2024/TC(FM)/11/11

New Delhi, dated: __.06.2025

Principal Chief Commercial Managers,

All Zonal Railways.

Sub: Implementation of online indenting of Parcel Vans.

Ref: i. Dy. CAO/PIS' letter no. CAO/ PIS/ 93/ PMS/ Phase-I, II, III/ Rollout issues/ IR/ 2014/ Part-I, dtd. 20.05.2025.

ii. GM(PMS)/CRIS' letters no. CRIS/HQ/PRJT/69/2025-PMS dtd. 24.06.2025 & 16.05.2025.

Please find enclosed herewith copies of the letters under reference from CAO/PIS and CRIS regarding development of module in the 'Freight Business Development (FBD)' portal for online indenting of Parcel Vans, i.e. both in 'piece-meal VPs' and 'indented Parcel trains'. Zonal Railways were also requested to ensure effective utilization of the said newly developed feature for indenting of VPs.

- 2. CRIS vide their letter dtd. 24.06.2025 has communicated that online booking of Parcel Vans in the said module has been successfully carried out over Railways. In this regard, a manual for online booking of VPs (as furnished by CRIS) is also enclosed herewith. In case, any clarification or assistance is required regarding for the said module, the following officials of CRIS may be contacted:
 - i. Sh. Bejoy Pal, PPE/PMS/CRIS Mob. No. 9958996322
 - ii. Sh. Abhishek Trivedi, PPE/PMS/CRIS Mob. No. 8130797615
- 3. Keeping in view the successful implementation of the above mentioned module for online indenting of VPs, and in order to streamline the Parcel traffic, it has been decided that manual indenting of Parcel Vans in 'piecemeal' and 'indented Parcel trains' shall be discontinued w.e.f. 01.07.2025.
- 4. Zonal Railways are requested to ensure effective utilization of the said module. Wide publicity of the module may be done among the parcel customers.
- 5. Zonal Railwaysare also requested to keep updating status of Parcel offices/ Locations/ Terminals, as notified from time to time for handling of Parcel traffic to CRIS, so as to facilitate the online indenting of VPs by customers without any hindrance.

DA: As above.

Digitally signed by

Yasir Rizvi

Date: 26-06-2025

17:30:38

(Yasir Rizvi)

Jt. Director Freight Marketing Railway Board

Copy forwarded for kind information & necessary action:

- 1. MD/CRIS, Chanakyapuri, New Delhi.
- 2. **CAO/PIS,** IRCA Building, State Entry Road, Connaught Place, New Delhi.
- 3. **GM (PMS) & GM (FOIS), CRIS**, Chanakyapuri, New Delhi.

रेलवे सूचना प्रणाली केन्द्र



(रेल मंत्रालय भारत सरकार का संगठन)

CENTRE FOR RAILWAY INFORMATION SYSTEMS

(An Organisation of the Ministry of Railways, Govt. of India)

CRIS/HQ/PRJT/69/2025

dated 24/06/2025

Executive Director/Freight Marketing, Railway Board, Ministry of Railways,

Rail Bhawan, NewDelhi-110001.

Sub: -

Development of single VP/Train VPS booing module on Freight

Business Development (FBD) portal i.e. JPP-RCS.

Ref: -

this office letter of even No dated 07.04.2025 & 16.5.2025.

In reference to above, it is intimated that booking has been successfully carried out online for indented Parcel train and data on the same is being reflected on online PMS application. Manual of single VP and Parcel Train indent is attached. However, status of single VP indent and Parcel Train Indent booking as on 19.06.2025 is also attached for kind perusal.

DA/as above

(C.L.Sah)

General Manager/PMS

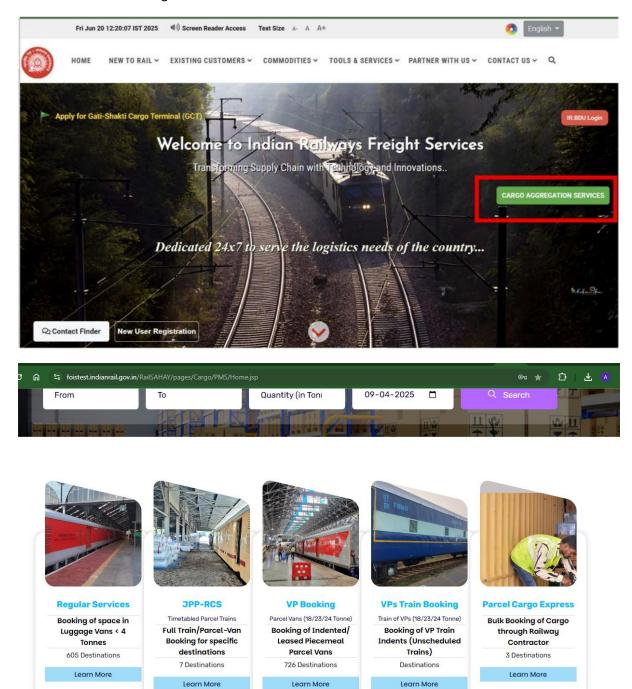
Copy for information and necessary action to:

CAO/PS/IRCA Building, State Entry Road New Delhi.

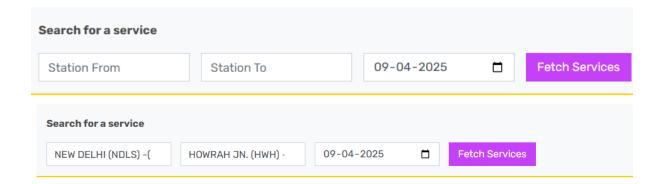
टेलीफोन/TELEPHONE : 24104525, 24106717 फैक्स/FAX : 91-11-26877893

Steps for Booking of Indented Parcel Van

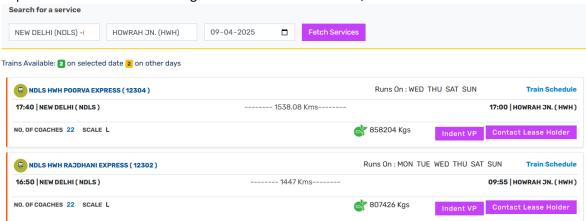
Step 1 :- Open FOIS Freight Business Development portal on URL https://www.fois.indianrail.gov.in/RailSAHAY/ Go to CARGO AGGREGATOR SERVICES and click on details below VP Booking Card



Step 2 :- Enter Source Station, Destination Station and Date of Demand required and click on Fetch Services



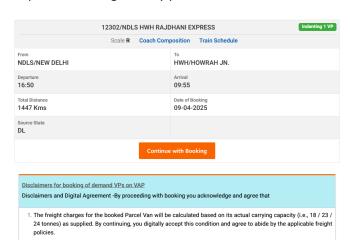
Step 3 :- Select the service through which VP will be attached,



Step 3 :- Login using credentials provided



Step -3: - After login verify preview and click on Continue with Booking.



Loading dt.(From)

Reg.No. APPLIED FOR

GST.MR(below) 250

IGST-MR(TDS)(0

IGST-MR(5 250

5250

Serv.Type MR

GST.MR(TDS) 0

CGST-MR(0

Net Total(Rs.)

Step -4: On the initial MR enter desired inputs and click on Next Money Receipt For VP [Single] Registration 08-Apr-2025 17:20 RAMANARORA MR No. 3128172043 Sender Name(Consignor) Sender Address(Consignor) RAMANARORA.IR@GMAIL.COM NDLS Party Name(Consignee)* Party Address(Consignee) HWH Party GSTN(15 len) JK-Jamı ♥ TDS(+) applicable?* No ♥ MR reason VP REGISTRATION ✔ Amt(Rs.) 5000 Adv Tot.(Rs.) 5000 Loading Detail Train :** 12302 NDLS HWH RAJDHANI EXPRES From Stn. :** NDLS Capacity :** 24 Tons ✔ NEW DELHI To Stn. :** HWH HOWRAH JN. Scale :** Rajdhani Scale Train Type:** RAJ Rate :** 650.9345 Distance :** 1447 No. Of VP(s) 1 Loading dt.(From) 09-Apr-2025 Net Total(Rs.) Party Mob.No. 5250 8130797632 E-mail RAMANARORA.IR@GMAIL.COM Remarks * Code No. Applied For Reg.No. APPLIED FOR Exempt.No. GST.MR(below) 250 GST.MR(TDS) 0 S.Bharat(MR) 0 Krishi Cess(MR) 0 Tot.GST.MR 250 CGST-MR(0 0 UGST-MR(0 0 SGST-MR(0 0 SGST-MR(TDS)(0 (+) TDS means Tax Deducted At Source, As per Rly Brd. Circular 2018/AC-II/1/46 dt . 18th Sep 2018 Govt./PSU parties are eligible for TDS from Oct 1, 2018 Disclaimer: Freight for the booked Parcel Van shall be charged as per actual carrying capacity (i.e. 18 / 23/24 tonnes) of the Parcel Van supplied. Money Receipt For VP [Single] Registration 08-Apr-2025 17:20 UserId RAMANARORA MR No. 3128172043 Sender Name(Consignor) RAMANARORA.IR@GMAIL.COM Sender Address(Consignor) NDLS Party Name(Consignee)* ABHISHEK Party Address(Consignee) HWH Party GSTN(15 len) Party State JK-Jamı ❤ TDS(+) applicable?* No ❤ MR reason VP REGISTRATION ➤ Amt(Rs.) 5000 Adv Tot.(Rs.) 5000 Loading Detail NDLS HWH RAJDHANI EXPRES From Stn. :** NDLS Capacity :** 24 Tons ✔ Scale :** Rajdhani Scale Train Type:** RAJ Rate :** 650.9345 Distance :** 1447 No. Of VP(s) 1

09-Apr-2025

Party Mob.No.

SGST-MR(0

Next (Money Receipt Payment) Exit (+) TDS means Tax Deducted At Source. As per RIv Brd, Circular 2018/AC-II/1/46 dt . 18th Sep 2018 Govt./PSU parties are eligible for TDS from Oct 1, 2018 Disclaimer: Freight for the booked Parcel Van shall be charged as per actual carrying capacity (i.e. 18 / 23/ 24 tonnes) of the Parcel Van sup

SGST-MR(TDS)(0

Exempt.No.

Krishi Cess(MR) 0

Code No. Applied For

UGST-MR(0 0

S.Bharat(MR) 0

CGST-MR(TDS)(0 UGST-MR(TDS)(0

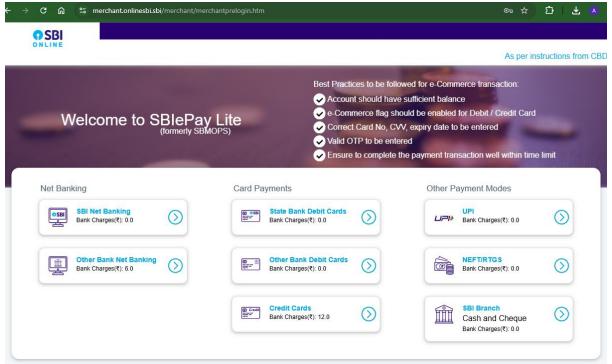
0

8130797632 E-mail RAMANARORA.IR@GMAIL.CON

Step -5 :- A preview page will open. Verify the details and proceed for payment.

Money Receipt Details Are As Below																
Registration Fee Money Receipt Money Receipt No. 3128172043																
															1	
Train No.		123	02 Station	From						SS	tation T	0]	HWH			
Compartment Type			Space(1	(onne					24	_		_				
Freight		525	0 DFC							R	ate		650.9	345		
	Perio	d Fr	om/Till of N	Money	Receipt(Dates:	for	Loa	ding	from :	Leas	e Sourc	e Sta	tion			
				0	9-Apr-2025 to	09	-Apr	-2025	5							
Station of delivery		HW	H Registe	red wi	th GSTIN(Y/N)			N	S	upply T	ype i	INTE.	R		
Accounts Allocation Code - Railway Department - GST TDS 0							0									
Address of Delivery HWH State of supply								D	escripti	on '	Trans	port of	goods by	rail		
Service Accounting Code - Is Tax Payable on Reverse Charge Basis				Basis												
Name Add					Addr	ess C	ess GSTIN No.									
Supplier Indian Railways						NDL	S 0	07AAAGM0289C1ZL								
Customer RAMANARORA.IR@GMAIL.COM NDLS																
Remarks TEST																
Email RAMANARORA.IR@GMAIL.COM Mobile 8130797632																
Amt. including Freight and DFC 5000 Late Pay Surcharge N.A.																
IGST 0 CGST 0 SG							0 UGST 0									
IGST TDS				0	CGST TDS	0	SGST TDS				0	UGS	ST TD	S 0		
Tot.GST 0 Tot.GST					Tot.GST TDS	0	Tot	. Amo	ount to	o pa	y 1			\top		
				[Submit For Pay	me	ent [Exit								

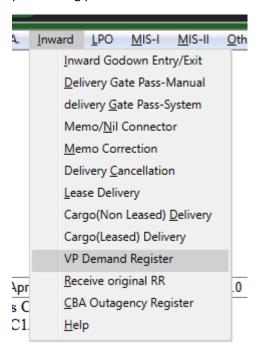
Step 6: – SBI Payment Portal will open. Make a payment as per preferred mode of payment



Step :— 7 After Payment Initial Money Receipt will be generated. This MR will be received on the Sender Email ID also.



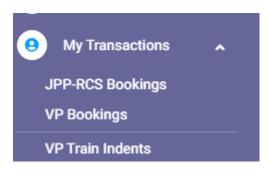
Step -8 :- For allotment, go to VP Demand Register in Inward Section of Menu and allot the Train as per existing procedure.



	VP Demand Re	egister	
Station	NDLS		
Printer	80-Columns Printer 🗸	Type	Rapid Cargo 💙
Period: From	08/04/2025 🗸	То	8/4/2025 💙
	Submit Ex	it	
Server:Test			

	VP Demand Register													
From Date		08/0	14/2025						From To		08/04/2025			
Station		NDI	LS						Run Date		08/04/2025 17:24			
Issue Date	MR NO	Stnry	Demand Date	Demand Seq No	VP Destn.	VP Total.	Capacity	A	Alloted Status		VP No		PWB/LT NO	Go_to_WTR_Page
08/04/25	3128172043/0	0	09/04/25	28172043	HWH	1	24	✓ Mr	No: 3128172043	1	_'	43432	0	
						SUBMIT	EXIT							
							VP D	eman	d Register					
From Date		08/0	4/2025						From To		08/04/2025			
Station		NDI	LS						Run Date		08/04/2025 17:25			
Issue Date	MR NO	Stnry	Demand Date	Demand Seq No	VP Destn.	VP Total	. Capacity		Allote	l Status	S	VP No	PWB/LT NO	Go_to_WTR_Page
08/04/25	3128172043/0	0	09/04/25	28172043	HWH	1	24	ALLO	TED(By AT on 08/	04/25 1	7:25 from Cntr 1)	NR-43432	0	Go to next Page
						SUBMIT	EXIT							

Step -9 :- After allotment Customer will go to VP Bookings under My Transactions,

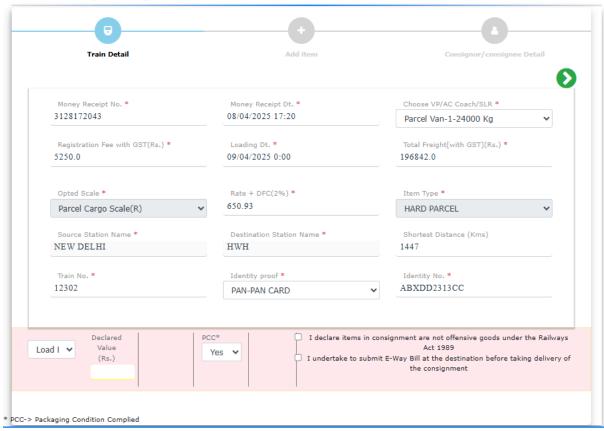


Step -10 :- Please click on "Generate F/Note" for forwarding note generation

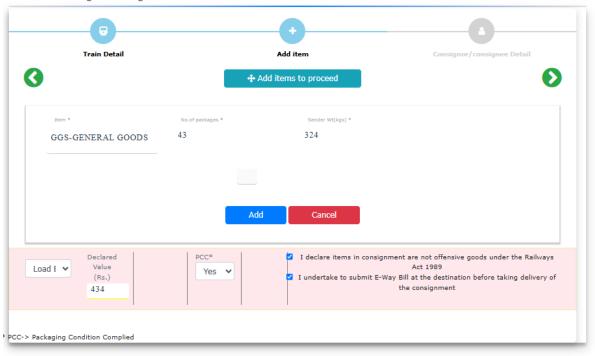


Step -11: – Forwarding Note Screen will open. Input the desire details for generation.

Parcel Forwarding Note/Freight Calculator



Parcel Forwarding Note/Freight Calculator

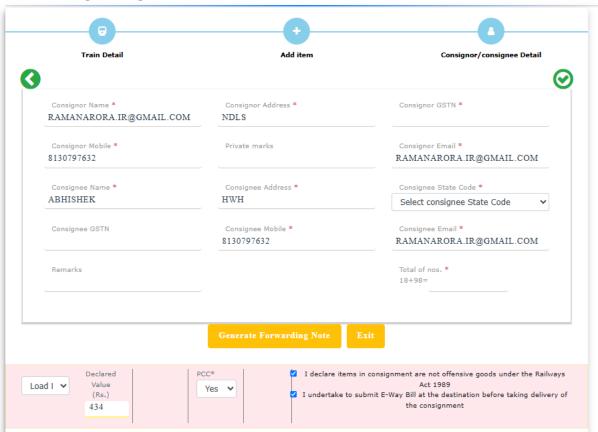


Privacy Policy

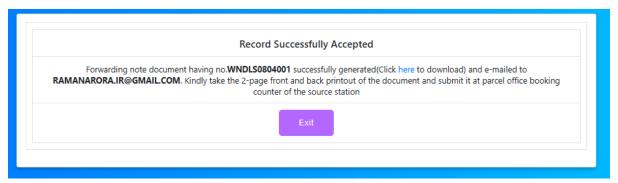
Parcel Forwarding Note/Freight Calculator



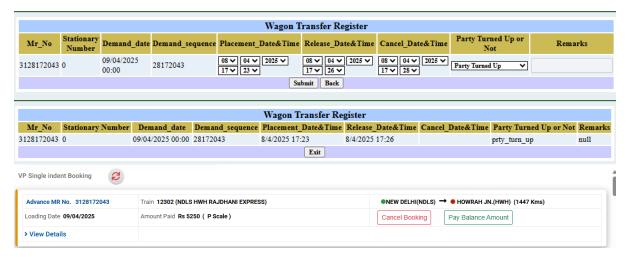
Parcel Forwarding Note/Freight Calculator



Step -12: - On generation of F/Note a copy of F/Note will be mailed to Sender Email ID



Step -13: – Final Payment by the customer will be done after entering release time by the railway user on PMS portal.



MR For Extra Payment

MR Number	3128172043			
Origin	NDLS	Destination	HWH	
Loading Dt	09-Apr-2025	Train	12302	
Placement Dt and Time	Apr 8, 2025 5:23:00	Release Dt and	Apr 8, 2025	
Placement bt and Time	PM	Time	5:26:00 PM	
Demm Hrs	0	Demmurage (Rs.)	0	
Alloted Capacity	24.0	Rate	650.93	
MR Due Amt without GST(Rs.)	1557232.0	GST(Rs.)	77861.6	
Net Amt with GST(Rs)	1635094.0	Reason		

Pay Now Back	Sender Email Id	RAMANARORA.IR@GMAIL.COM	Sender Mobile	8130797632
		Pay Now	Bac	:k

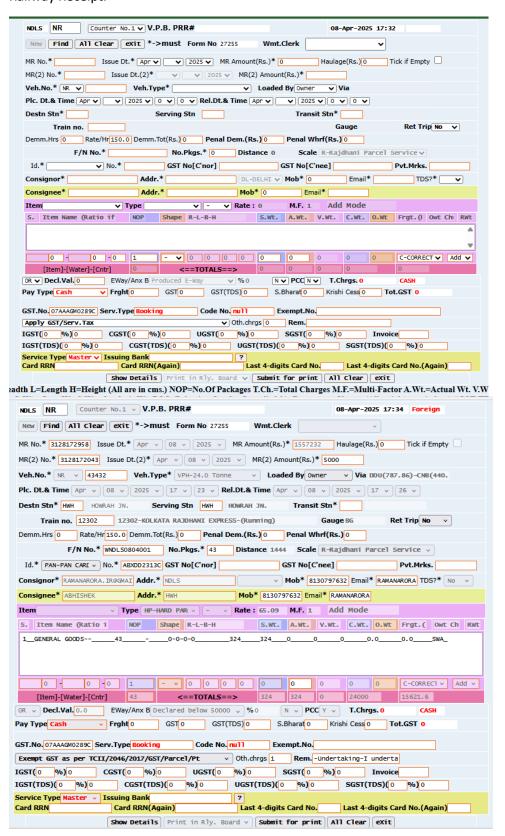
Booking Payment



Step -14: After Final Payment, Allotment Complete status is updated on the Transaction records of Customer.

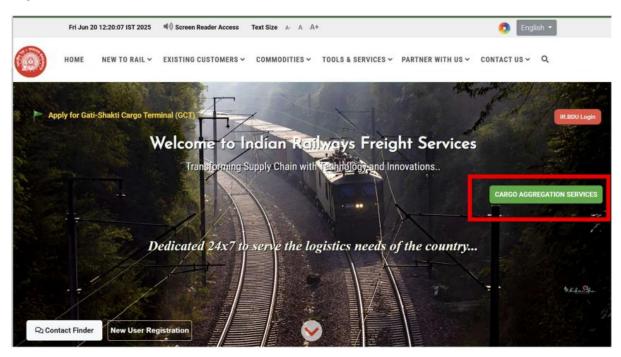


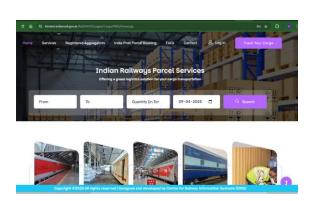
Step -15:— For Generation of RR, open VP booking screen in PMS module and input Final MR No. in MR No. All the details will be fetched automatically. After verification submit for generation of Railway Receipt.



Steps for Booking of Indented Parcel Train

Step 1 :- Open FOIS Freight Business Development portal on URL https://www.fois.indianrail.gov.in/RailSAHAY/, Go to CARGO AGGREGATOR SERVICES and click on Log In

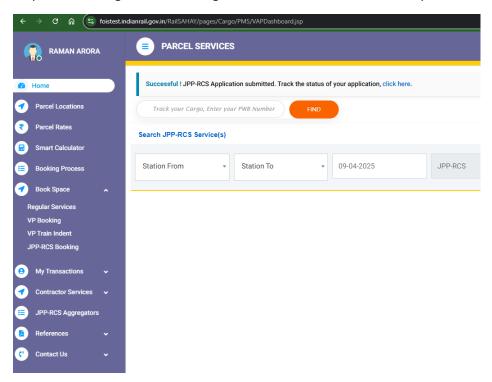




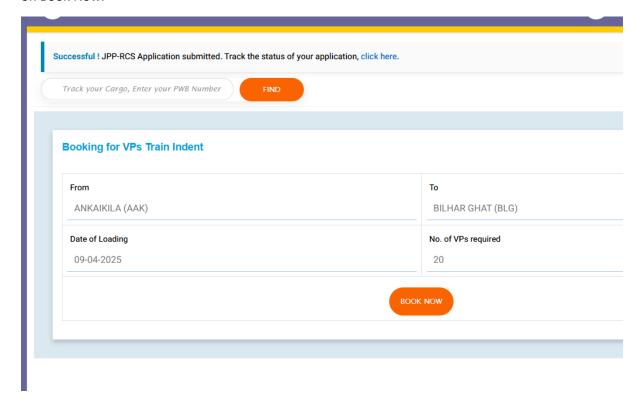
Step 2: – Login using credentials provided



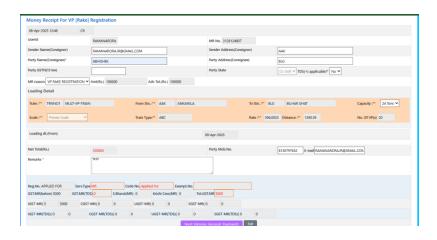
Step -3 :- After login in the Menu go to VP Train Indent under Book Space.



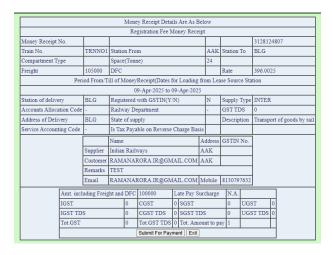
Step -4 :- Enter Source Station, Destination Station, Date of Demand and No. of VP required and click on Book Now.



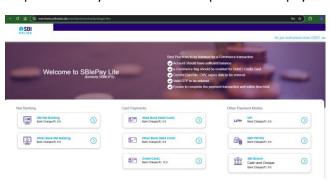
Step -5 :- On the initial MR enter desired inputs and click on Next



Step -6: - A preview page will open. Verify the details and proceed for payment.



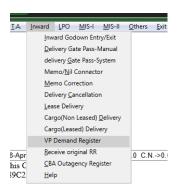
Step 7: SBI Payment Portal will open. Make a payment as per preferred mode of payment



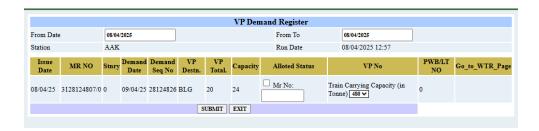
Step :— 8 After Payment Initial Money Receipt will be generated. This MR will be received on the Sender Email ID also.



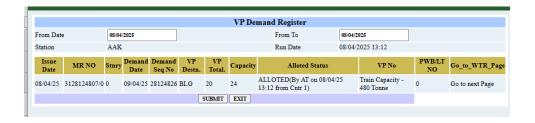
Step -9 :- For allotment, go to VP Demand Register in Inward Section of Menu and allot the Train as per existing procedure.



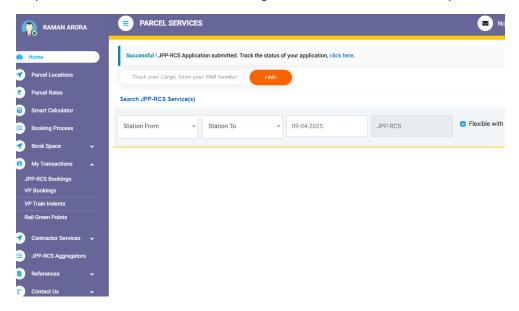
		VP Demand Register		
Station	AAK			
Printer	80-Columns Printer 💙		Type	Rapid Cargo 💙
Period: From	08/04/2025 🗸		To	8/4/2025 💙
		Submit Exit		
Server:Test				







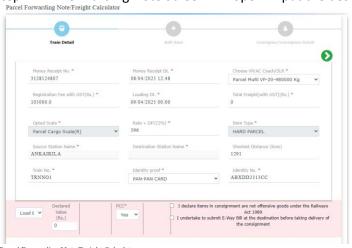
Step -10 :- After allotment Customer will go to VP Train Indents under My Transactions,



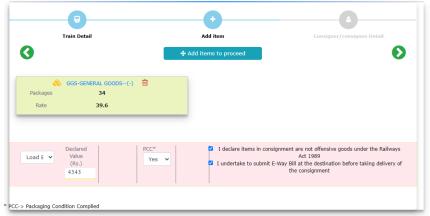
Step -11 :- Please click on "Generate F/Note" for forwarding note generation



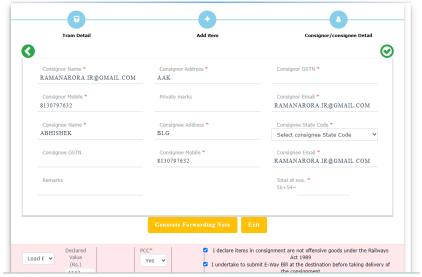
Step -12: – Forwarding Note Screen will open. Input the desire details for generation.



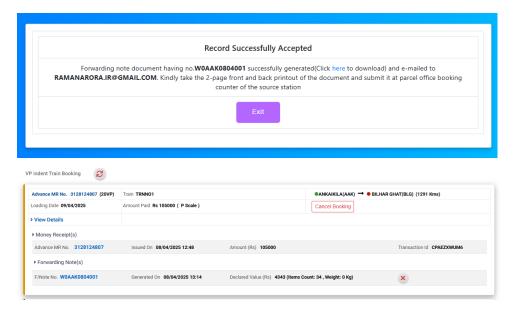
Parcel Forwarding Note/Freight Calculator



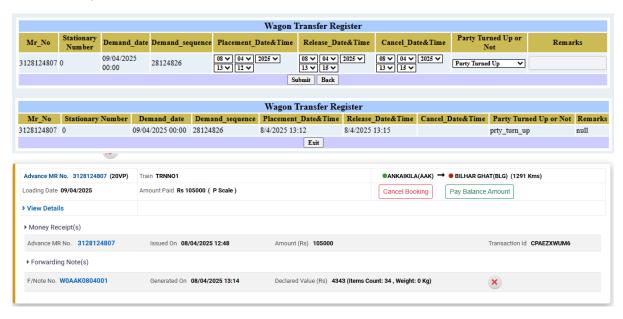
Parcel Forwarding Note/Freight Calculator

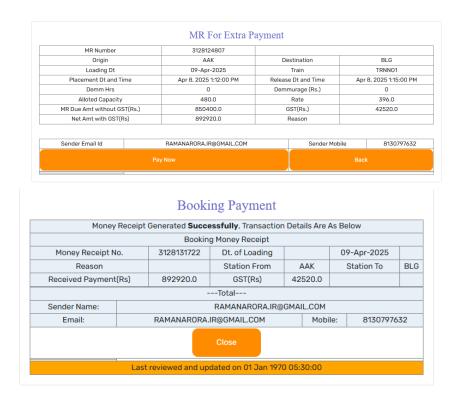


Step -13: On generation of F/Note a copy of F/Note will be mailed to Sender Email ID

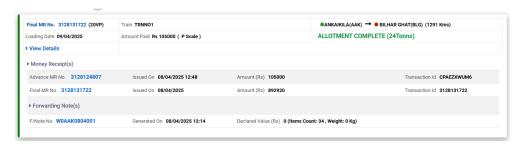


Step -14: — Final Payment by the customer will be done after entering release time by the railway user on PMS portal.

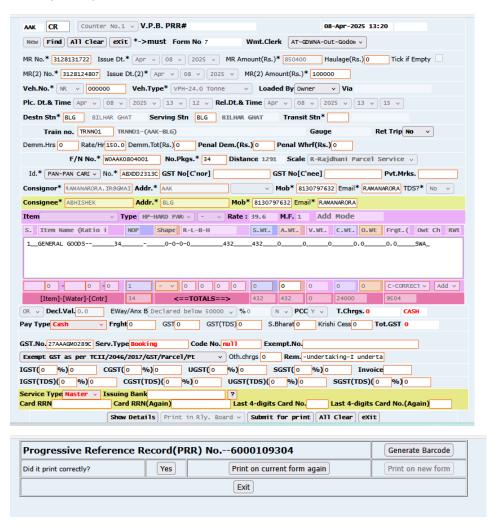




Step -15 :— After Final Payment, Allotment Complete status is updated on the Transaction records of Customer.



Step -16:— For Generation of RR, open VP booking screen in PMS module and input Final MR No. in MR No. All the details will be fetched automatically. After verification submit for generation of Railway Receipt.



उत्तर रेलवे NORTHERN RAILWAY

Office of Chief Administrative Officer (PIS) IRCA Building, State Entry Road, New Delhi 110055.

No: CAO/ PIS/ 93/ PMS/ Phase-I, II, III/ Rollout issues/ IR/ 2014/ Part-I

Dated: 20.05.2025

Chief Commercial Manager/FM/FS: All Zonal Railways.

Subject: Development of Single VP/Train VPs Booking Module on Freight Business

Development (FBD) Portal i.e. JPP-RCS.

Reference: GM/PMS/CRIS's letter no. CRIS/HQ/PRJT/69/2025-PMS dated 16.05.2025.

CRIS in above referred letter has informed that testing for the development and of the Single VP/Train VPs booking module on the FBD portal (JPP-RCS) has been carried out by various Zonal Railways and suggestions received from various Zonal Railways are incorporated in the system. Now the same is being rolled out in production environment. The production environment URL is mentioned below:

https://www.fois.indianrail.gov.in/RailSAHAY/pages/Cargo/PMS/Home.jsp

Zonal Railways are requested to circulate this information to all concerned staff and ensure effective utilization of this feature for Single VP/Train VPs booking.

For any clarification, the following CRIS officials may be contacted:

- 1. Shri Bejoy Shankar Pal (Principal Project Engineer) Contact No. 9958996322
- 2. Shri Abhishek Trivedi (Principal Project Engineer) Contact No. 8130797615

(Harsh Shriyastava) Dy.Chief Commercial Manager (PIS)

Copy to:

- 1. Executive Director (FM), Ministry of Railways, Railway Board, New Delhi-for kind information.
- 2. General Manager /PMS, CRIS, Chanakyapuri, New Delhi- 110021- for kind information.

更明

रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)

| COLUMN | C

CENTRE FOR RAILWAY INFORMATION SYSTEMS

(An Organisation of the Ministry of Railways, Govt. of India)

CRIS/HA/PRJT/69/2025-PMS

dated: 16/05/2025

Chief Administrative Officer/PIS,

IRCA Building, State Entry Road, New Delhi.

Sub: - Development of single VP/ Train VPs booking module on Freight Business Development (FBD) portal i.e. JPP-RCS.

Ref: - This office letter of even number dated 07.04.2025

In reference to above subject testing has been carried out by various Zonal Railways and suggestions received from the concerned railways are incorporated in the system. Now the same is being rolled out in production environment. The production environment URL is as mentioned below:

https://www.fois.indianrail.gov.in/RailSAHAY/pages/Cargo/PMS/Home.jsp

You are requested to circulate this feature over IR for using the same. In case of any clarification kindly may contact following Principal Project Engineers

1. Shri Bejoy Shankar Pal, Contact No 9958996322

2. Shri Abhishek Trivedi, Contact No.8130797615

(C.L.Sah) General Manager/PMS

Copy to: ED/FM, Railway Board, Rail Bhawan, New Delhi.

2015125

M for exculation among

DDIEM

टेलीफोन/TELEPHONE : 24104525, 24106717 फैक्स/FAX : 91-11-26877893